FINANCIAL DEPARTMENT.

Circular No. 2980—G. A. D. 877, dated 14—18th November 1910.

To

All Gazetted Officers, Amildars, Deputy Amildars and Munsiffs.

The undersigned has the honor to observe that certificates of giving over and taking charge, or of proceeding on and returning from leave in the case of officers to whom this circular is addressed are not received in this office in many instances till long after the occurrence, and in some instances not received at all, till called for by this office. This throws unnecessary work on this office in issuing requisitions for such certificates (the number of requisitions issued during the last two official years and the three months of the current year being about 280, 270 and 70 respectively), besides putting it to very great inconvenience in not being in possession of up-to-date information regarding these incidents in the services of gazetted and other officers, which information is necessary for several purposes.

To avoid this inconvenience, the undersigned has the honor to invite the attention of all officers to Article 47 of the Civil Account Code, Volume I, which requires that such transfers of charge should be reported *by post of the same day* to the Comptroller, and to request that special attention may be given to this rule in future. This report is required for audit purposes and should be submitted direct by the officers immediately concerned, separate reports being sent to higher administrative authorities through the usual channel as required by departmental rules.

The report may be in the form of a letter, specimen of which is appended below. This cancels the form annexed to this office Circular No. 1918—G. A. 687, dated 17th September 1898, published in Part II of the *Mysore Gazette* dated 29th September 1898.

From

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To

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The Comptroller to the Government of His Highness the
Maharaja of Mysore, Bangalore.

Sir,

We have the honor to inform you that we have respectively handed over and received charge this $\frac{\text{afternoon}}{\text{forenoon}}$ of the Office of..... .....
(*vide* Government Order No. , dated).

We have the honor to be,
Sir,
Your most obedient servants,
Officer relieved.....
Officer relieving.....

No. 4599—B. & R. 792-801, dated 2nd February 1911.

From this date until further notice, applications from the public will be received in the State Huzur Treasury for supply bills on all District Treasuries in the State.

2. Each application should contain the following particulars:—
(1) Amount for which supply bill is required;
(2) Name of Treasury at which payment is required, and
(3) Name and address of the applicant for supply bills;
and should be sent to the Assistant Comptroller in charge, State Huzur Treasury, together with the amount for which bills are required and the amount of the commission at 1/16 per cent.

3. No supply bill will be issued for less than Rs. 500.

4. The State Huzur Treasury will draw supply bills only on the District Treasuries. But such bills will be payable at any Taluk Treasury within the district drawn upon. For payment at a Taluk Treasury, however, the payee will have to address the Deputy Commissioner, Treasury Department, of the district, who will arrange for such payment as early as practicable.

J. S. CHAKRAVARTI,
Comptroller.

SHIMOGA DISTRICT.

Notification dated 20th January 1911.

Depositors in the Mysore Government Savings Bank in the District and Taluk Treasuries of the Shimoga District are requested to present their Pass Books at the respective Treasuries for entry of interest therein for the year 1909-10

D. SRINIVASA IYENGAR,
for Deputy Commissioner, Treasury Department.